

## **CHILDREN'S JUSTICE ACT (CJA) TASK FORCE**

Governor's Office of Emergency Services (OES)

Law Enforcement & Victims Services Division

**Friday March 7, 2008, 10:00 AM**

Los Angeles Athletic Club, Los Angeles

### **Meeting Minutes**

**Members Present:** Harry Elias, Cathy Stephenson, Nora Baladerian, David Casey, Donald Cohon, Teresa Contreras, Jan Dunn, Stephanie George, Michael Grogan, Carol O'Callaghan, Jay Smith, Deanne Tilton, Tina Williams, and Wendy Wright.

**Members Absent:** Robin Allen, Baljit Atwal, Michelle LaPena, Patty O'Ran, Tina Williams, and Dale Wilson.

**OES Staff Present:** Ann Mizoguchi, Roseann St. Clair, Leigh Bills, and Barbara Tanner.

**Guest:** None.

#### **I. CALL TO ORDER AND INTRODUCTIONS**

Harry Elias, Chair, called the meeting to order at 9:00 AM.

Individuals present introduced themselves.

#### **II. MINUTES OF NOVEMBER 30, 2007 MEETING**

The Task Force members reviewed the minutes, cited need for minor edits, and approved them.

#### **III. OES ANNOUNCEMENTS**

Leigh Bills, Criminal Justice Specialist, reminded members of the next Task Force meeting scheduled for May 30, 2008 at 10:00 AM in Sacramento.

Leigh Bills also reminded Task Force members to send in their Travel Expense Claim information as soon as possible and asked if anyone was waiting for payment. No one indicated they are having any problems with reimbursement.

#### **IV. PROGRAM DEVELOPMENT**

Catherine Stephenson, Co-chair, presented information from the Law Enforcement Sub-committee meeting held the previous evening. Catherine reported the Stockton Police Department's Children Exposed to Domestic Violence (CEDV) project was a success and gave several examples. Catherine reminded the Task Force of their

commitment to fund this issue, CEDV, with \$400,000. Catherine presented the idea of conducting regional transfer of knowledge (TOK) workshops throughout the state to present the successful project, remind agencies of the Attorney General's law enforcement protocol specific to CEDV, and gather information pertaining to what the field is already doing around this issue and what the field needs. The Task Force discussed the locations for the CEDV TOK workshops and voted on the following locations: Sacramento, San Diego, San Luis Obispo, Fresno, Redding, and Oakland. All members voted in favor with the exception of Deanne Tilton, who voted against.

Leigh Bills suggested the idea of using funds reverted from the Extended Forensic Interview Program to cover the cost of the TOKs. The Task Force voted with all members in favor.

The Task Force discussed the development of the Statewide Multidisciplinary Team Coordinator (MD) program and decided a sub-committee needed to work on the recreation of this program. The MD sub-committee members will be: Jan Dunn, Carol O'Callaghan, Don Cohon, Teresa Contreras, Michael Grogan, and Leigh Bills. This sub-committee will meet and develop the program prior to the May 30, 2008 Task Force meeting.

## **V. CJA FEDERAL APPLICATION**

Leigh Bills informed the Task Force of the May 30, 2008 due date and indicated the application would be completed and to the federal government by that date.

## **VI. CJA 2008 – THREE-YEAR REPORT TIMELINE**

Leigh Bills reported all Task Force members have completed and submitted their assign sections of the report and that the report is in a draft version.

## **VII. MEETING SUMMARY AND ACTION ITEMS**

Harry Elias summarized the meeting noting the two action items: the all in favor vote to use \$50,000 in reverted funds to cover the cost of the CEDV TOKs; and the vote (with one against) to conduct six regional CEDV TOK workshops.

## **VIII. ADJOURNMENT**

The meeting adjourned at 2:30 PM.